

Operations/Leadership Area

Required Points: **30** Declared Points: **31** Actual Points: **0**

Status: **Not Met**

Operations - (15 points)

Declared	Actual	Points
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In addition to assuring that WBL students join the appropriate CTSO's, the work-based learning coordinator shall assist CTSO organizations in the school to provide leadership opportunities to students. List the CTSO organization(s) that you will co-sponsor or assist and fill in the CTSO sponsor you will be assisting. You must list at least two CTSO's to meet this standard.

Declared	Actual	Points	
		8 Point(s)	Declared: Actual:
		8 Point(s)	Declared: Actual:
		8 Point(s)	Declared: Actual:
X		8 Point(s)	Declared: FBLA Actual:
X		8 Point(s)	Declared: FCCLA Actual:

Leadership Conferences/Workshops - (15 points)

Declared	Actual	Points	
	0	15 Point(s)	Check this box if you plan to attend any National CTSO Conferences to assist the CTSO sponsor in supervision of students.
	0	10 Point(s)	Check this box if you plan to attend any State CTSO Conferences to assist the CTSO sponsor supervise students.
X	0	5 Point(s)	Check this box if you plan to attend any Fall Leadership Conferences to assist the CTSO sponsor supervise students.
X	0	5 Point(s)	Check this box if you will assist any CTSO sponsor conduct local Chapter Officer Leadership Training events.
X	0	5 Point(s)	Check this box if you will attend any regional events to assist the CTSO sponsor in supervision of students.

Chapter/National Area

Required Points: **20** Declared Points: **20** Actual Points: **0**

Status: **Not Met**

Activities:

Declared	Actual	Points	
	0	10 Point(s)	Check this box if you plan to assist in sponsoring a CTSO State Officer for the upcoming school year.
X	0	10 Point(s)	Check this box if you will provide business/industry sponsors to assist the CTSO or will participate in fund raising events.
X	0	5 Point(s)	Check this box if you plan to include information about CTSO's in your Work-Based Learning Marketing/Public Relations material and activities.
X	0	5 Point(s)	Check this box if you will assist any CTSO chapters conduct activities in recognition of CTAE Monthly/Weekly activities.
	0	5 Point(s)	Check this box if you will assist in State Officer Candidate with their campaign.
	0	5 Point(s)	Check this box if you will assist the CTSO chapter sponsor in recruitment and promoting CTSO membership.

Professional Development

Required Points: **20** Declared Points: **20** Actual Points: **0**

Status: **Not Met**

Activities

Declared	Actual	Points	
X	0	10 Point(s)	Attend the WBL/YAP Conference
	0	5 Point(s)	Attend at least one community organization linked to economic development. (ie: Chamber of Commerce, Rotary, industry board)
	0	5 Point(s)	Attend a summer WBL specific workshop offered through the CTAERN for PLU credit.
X	0	5 Point(s)	Attend at least 3 Region YAP/WBL meetings in your area.
X	0	5 Point(s)	Attend the WBL/YAP sessions at GACTE Conference.

The instructor shall complete an externship related to a CTSO competitive event.

Location of Externship_____

Competitive Event Relation_____

Declared	Actual	Points	
		5 Point(s)	Declared: Actual:

Competitive Events

Required Points: **30** Declared Points: **30** Actual Points: **0**

Status: **Not Met**

Competitive Events

Declared	Actual	Points
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The work-based learning coordinator shall assist students in preparation for competitive events. List the CTSOs that you will assist in student competitions. You must list at least two CTSOs to meet this standard.

Declared	Actual	Points	
		15 Point(s)	Declared: Actual:
		15 Point(s)	Declared: Actual:
		15 Point(s)	Declared: Actual:
X		15 Point(s)	Declared: FBLA Actual:
X		15 Point(s)	Declared: FCCLA Actual:

Declared	Actual	Points	
	0	5 Point(s)	Check this box if you will attend any regional competitive events to assist CTSO student(s).
	0	5 Point(s)	Check this box if you will attend any state level competitive events to assist CTSO student(s).
	0	5 Point(s)	Check this box if you will attend any national level competitive events to assist CTSO student(s).

Career Awareness

Required Points: **25** Declared Points: **40** Actual Points: **0**

Status: **Not Met**

Priority Activities - Activities that should be performed during extended day hours. While all Career Awareness activities are important, the following are required for extended day.

Declared	Actual	Points	
2	0	5 Point(s)	Guest Speakers Number of potential employers from Business & Industry that you will arrange as guest speakers for CTAE classes.
4	0	5 Point(s)	Conducting Class Presentations Presentations designed to make students aware of career options and WBL placement opportunities

Other Approvable Activities - Other activities that may be performed during extended day hours.

Declared	Actual	Points	
X	0	10 Point(s)	Career Fair/Day Check if you will organize or participate in a Career Day or Career Fair for your school.
0	0	1 Point(s)	Post-Secondary Transition Visits Number of students you will take to visit post-secondary schools. You may only get credit for up to 10 students.
0	0	1 Point(s)	Feeder School Visits Number Number of students from your feeder schools that will visit your school and tour your facility. You may only get points for up to 10 students.

Career Exploration

Required Points: **25** Declared Points: **90** Actual Points: **0**

Status: **Not Met**

Priority Activities - Activities that should be performed during extended day hours. While all Career Exploration activities are important, the following are required for extended day.

Declared	Actual	Points	
10	0	2 Point(s)	Individual Guidance/Advisement Number of students personally counseled regarding Career Plans and/or placement in the WBL program. You may only get points for up to 10 students.
10	0	2 Point(s)	Mock Interviews Number of potential WBL students participating. You may only get points for up to 10 students.

Other Approvable Activities - Other Activities that may be performed during extended day hours.

Declared	Actual	Points	
0	0	5 Point(s)	Student Portfolios Number of students that will maintain a career related portfolio which must be evaluated by the teacher. You can only get points for up to 20 of these students.
10	0	5 Point(s)	Job Shadowing Number of students that will participate in a job shadowing experience arranged by you during extended day hours. You can only get points for up to 10 students.

Instructional Related Activities

Required Points: **25** Declared Points: **125** Actual Points: **0**

Status: **Not Met**

Priority Activities - Activities that should be performed during extended day hours. While all Instructional Related activities are important, the following are required for extended day.

Declared	Actual	Points	
5	0	5 Point(s)	Teaching Employability Skills Number of lesson plans (conducted on different days or class sections) you will plan during extended day hours. You must use Standard 1 of the Georgia Performance Standards for your program as a reference for this activity and have lesson plans on file.
20	0	5 Point(s)	Internet-Based Career Planning Tool Number of students that complete career interest inventories and aptitude assessments (such as YouScience). You may receive points for up to 20 students

Other Approvable Activities - Other activities that may be conducted during extended day hours

Declared	Actual	Points	
	0	10 Point(s)	School-Based Enterprise Check if you will use extended day hours to maintain and operate a CTAE related school base enterprise.
0	0	1 Point(s)	Clinical Observations/Rotations Number of students you will supervise on clinical settings during extended day hours. You can only get points for up to 10 students.
0	0	1 Point(s)	Assisting Student Employees Number of students who may be employed in a related job but are not released from school early for participation in the work-based learning program that you will assisting or visit regularly.

Connecting Activities

Required Points: **25** Declared Points: **25** Actual Points: **0**

Status: **Not Met**

Priority Activities - Activities that should be performed during extended day hours. While all connecting activities are important, the following are required for extended day.

Declared	Actual	Points	
X	0	3 Point(s)	Visits to Job Sites Check if you will use extended day hours to maintain the standard of two visits to every student's job site each grading period.
X	0	3 Point(s)	Training Plan Development Check if you will use extended day hours to develop a training plan for every student on C-NET.
X	0	3 Point(s)	Recording C-NET Data Check if you will use extended day time to enter student data and/or records into C-NET.
X	0	3 Point(s)	WBL/YAP Region Meetings Check if you will use extended day time to attend the WBL/YAP region meetings for other relevant training sessions.
	0	3 Point(s)	C-NET Training Check if you will use extended day hours to participate in C-NET Training.
X	0	3 Point(s)	Prospective Employer Visits Check if you will use extended day hours to visit prospective employers or speak to community groups in an effort to create student placement opportunities.

Other Approvable Activities - Other activities that may be performed during extended day hours.

Declared	Actual	Points	
	0	5 Point(s)	Mentor Training Check if you will use extended day hours to conduct mentor training with employers.
X	0	5 Point(s)	Advisory Committee (Check one of the following options - DO NOT CHECK BOTH) Check if you will maintain a program specific advisory committee for WBL/YAP. The YAP grant funding requires an active advisory committee. If you serve as the YAP coordinator for your school system you must use this option. (NOTE: Participation in the school's CTAE advisory committee meetings is not sufficient to meet this standard.)
X	0	5 Point(s)	Teacher Collaboration Check if you will use extended day hours to collaborate with the CTAE teacher of the related subject for one of the following: (A) obtaining the potential student and employer connection and/or recommendation on the student placement, (B) collaborating on the training plan development, (C) reviewing employer evaluations.
	0	3 Point(s)	In lieu of conducting a program specific advisory committee for WBL, the coordinator may choose to attend the advisory committee for all CTAE programs in which a student is enrolled in WBL. Check here if you will use this option. Note: If you serve as the YAP coordinator, you may not use this option.